

## Bath & North East Somerset Council

DECISION MAKER:	Cllr Charles Gerrish, Cabinet Member for Service Delivery Cllr Malcolm Hanney, Cabinet Member for Resources	
DECISION DATE:	On or after 6 <sup>th</sup> January 2011	EXECUTIVE FORWARD PLAN REFERENCE:
		E 2202
TITLE:	<b>Approval of Service Delivery capital projects for inclusion in the capital programme, not previously approved at Budget Council</b> Update to Environmental Services Capital Programme Provision of a Permit Management System & Automatic Number Plate Recognition Systems	
WARD:	All	
<b>AN OPEN PUBLIC ITEM</b>		
<b>List of attachments to this report: None</b>		

### 1 THE ISSUE

1.1 The Environmental Services capital programme for 10/11 has been further developed and permission is now sought to procure the following items:

- a) A new Permit Management System (PMS) (Parking Services)
- b) Automatic Number Plate Recognition (ANPR) systems for Charlotte Street and Avon Street Car Parks (Parking Services)
- c) Wheeled compaction equipment (Waste Services)

### 2 RECOMMENDATION

2.1 The Cabinet member is asked to agree that tenders are invited for the following items and approve 10/11 Capital Programme allocations funded by service supported borrowing:

- a) A new Permit Management System and Automatic Number Plate Systems for Charlotte and Avon Street Car Parks - £351K
- b) Wheeled waste compaction equipment - £136K

2.2 That the outcome of the tender for award be an Officer Delegated Decision

### **3 FINANCIAL IMPLICATIONS**

- 3.2 Both Parking Services and Waste Services schemes were recommended by Capital Strategy Group on the 16<sup>th</sup> November 2010 to go forward into the capital programme, with detailed business cases produced for the schemes.
- 3.3 Revenue impacts have been fully assessed within existing resources and the borrowing is affordable by the respective services.

### **4 CORPORATE PRIORITIES**

4.2 The projects support the corporate priorities of;

- Improving Transport and the Public Realm
- Sustainable Growth and Improving the Local Environment

And links with the three core values of;

- Quality – Improving Standard
- Value – The provision of a new permit management system and ANPR system will assist with the rationalisation of Parking Services and offer greater efficiency and effectiveness, thus supporting the value for money agenda
- Customer Service – Improved interface with customers and users

### **5 THE REPORT**

#### **5.2 Permit Management System (PMS)**

- 5.2.1 The current contract Parking Services hold for provision of a permit management system is due to expire and there is no further extension period. There is also a need to upgrade the system
- 5.2.2 The introduction of a new PMS will provide an integrated parking system that will improve customer service and streamline internal operations, allowing staff to efficiently use the additional capacity.
- 5.2.3 In addition, it will provide the opportunity to update features, such as, online applications, renewals and cashless parking facilities.

#### **5.3 Automatic Number Plate Recognition (ANPR)**

- 5.3.1 The current pay on foot operation was introduced in 2006 at Avon Street and Charlotte Street Car parks. This method provides a barrier entry and exit (rising arm) system whereby the barrier arms are actuated on entry by the issue of a ticket and on exit by the insertion of a fully paid up ticket.
- 5.3.2 This system was procured on the basis that it could be integrated with the existing permit management system. This compatibility has never been

achieved however and as such has not provided the seamless operation that was originally envisaged.

5.3.3 Problems have also been encountered with damage and theft from the pay on foot machines; ongoing damage to the barrier arm; obtaining replacement parts at short notice; queuing at peak times at the entry and exits and the loss of income.

5.3.4 The procurement of Automatic Number Plate Recognition and its associated pay point machines with alpha numeric keypads will increase compliance and will automatically penalise those that fail to adhere to the car park regulations.

5.4 Wheeled compaction equipment:

5.4.1 New equipment is required to operate the Old Welton Recycling Centre as efficiently as possible from April 2011 when the adjacent transfer station closes. This wheeled compaction equipment will allow the service to reduce operating costs by freeing up staff and vehicles, and allow containers to be packed as full as possible before being transported to onward recycling and disposal facilities.

## **6 RISK MANAGEMENT**

6.2 The report author and Cabinet member have fully reviewed the risk assessment related to the issue and recommendations, in compliance with the Council's decision making risk management guidance.

## **7 EQUALITIES**

7.2 The implementation of these schemes will not impinge on the existing regulations and do not require an equalities impact assessment.

## **8 RATIONALE**

8.2 Each of these schemes provide clear business benefits to the Council.

8.3 A competitive procurement will ensure the maximum number of suppliers have the opportunity to tender and thus maximise the benefits to the Authority.

## **9 OTHER OPTIONS CONSIDERED**

9.2 An individual supplier solution was explored for the Parking Services schemes, however this was discounted in favour of the competitive market.

9.3 Retaining existing plant and equipment at the Old Welton Recycling Centre to load and compact containers would not be as efficient as procuring the proposed new equipment which will give operational efficiency savings.

## 10 CONSULTATION

10.2 Staff; other B&NES Services; Service Users and Stakeholders/Partners.

10.3 The Waste Compaction equipment - Staff and Trade Unions have been consulted through Divisional Union Meetings and the Health & Safety Representative has observed the equipment in operation in a neighbouring local authority. The business case has been through the Council's consultation and approval process.

10.4 The Permit Management and ANPR proposals have been consulted with staff and unions. The business case has been approved via the Council's consultation and approval process.

## 11 ISSUES TO CONSIDER IN REACHING THE DECISION

11.2 Customer Focus; Sustainability; Human Resource; Corporate; Health & Safety; Impact on Staff; Other Legal Considerations

## 12 ADVICE SOUGHT

12.2 The Council's Monitoring Officer (Divisional Director – Legal and Democratic Services) and Section 151 Officer (Divisional Director - Finance) have had the opportunity to input to this report and have cleared it for publication.

<b>Contact person</b>	Adrian Ash, Parking Services 01225 394231 Carol Maclellan, Waste Services Manager 01225 394106.
<b>Background papers</b>	There are none
<b>Please contact the report author if you need to access this report in an alternative format</b>	